

(YOUR LETTER HEAD)

## LETTER OF INTENT (LOI)

Ref : Quote/Supply of (product description)  
Date :  
To : Kosh Chemicals Romania

We, (your company name) ,(on behalf of our client) , hereby confirm that we are ready, willing and able to purchase the following commodity as specified below and subject to the other terms and conditions as mentioned below.

This confirmation is made with the full corporate authority and responsibility. We also confirm that the necessary funding is available.

<b>PRODUCT</b>	
<b>ORIGIN</b>	
<b>SPECIFICATIONS</b>	
<b>PACKING</b>	
<b>QUANTITY(SPOT/YEARLY/MONTHLY</b>	
<b>DESTINATION PORT/COUNTRY</b>	
<b>DELIVERY CONDITION</b>	FOB/CFR/CIF/DAF/EXWORKS
<b>DELIVERY SCHEDULE</b>	
<b>TERMS OF PAYMENT</b>	100% Payment in Advance ( discounted) Irrevocable ,(divisible) and confirmed (revolving) documentary L/C for the total contract value payable 100% at sight , claimable at the exporter bank
<b>PRESHIPMENT INSPECTION</b>	At the port of loading by SGS or equivalent at Buyer's Cost
<b>TARGET PRICE</b>	( ) US\$ depending on the quantity ( )per Metric Ton.
<b>DOCUMENTS</b>	Full set of internationally accepted standard (3/3 original BL , x copies of non-negotiable BLs , Certificate of Origin , Certificates of Analyse , SGS reports ,etc upon request
<b>PROCEDURE</b>	1. Buyer send the Letter of Intent
	2. Seller issues Proforma Invoice & Commercial Contract
	3. Buyer sign-stamp and return them
	4. Buyer open the necessary funds
	5. Shipment Commences

YOUR BUSINESS CONTACT DETAILS ( TELEPHONE , FAX , EMAIL , WEB ETC)

(YOUR LETTER HEAD)

**BUYER'S BANK COORDINATES:**

<b>NAME OF BANK</b>	
<b>BANK ADDRESS</b>	
<b>CITY AND COUNTRY</b>	
<b>ACCOUNT NUMBER</b>	
<b>LEGAL NAME</b>	
<b>CONTACT PERSON IN THE BUYER'S BANK (ENGLISH SPEAKING)</b>	
<b>TELEPHONE NUMBER</b>	
<b>FAX NUMBER</b>	
<b>SWIFT CODE</b>	

**Buyer Signature&Stamp**

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**Date**

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YOUR BUSINESS CONTACT DETAILS ( TELEPHONE , FAX , EMAIL , WEB ETC)