

(YOUR LETTER HEAD)

LETTER OF INTENT (LOI)

Ref : Quote/Supply of (product description)
Date :
To : Kosh Chemicals Romania

We, (your company name) ,(on behalf of our client) , hereby confirm that we are ready, willing and able to purchase the following commodity as specified below and subject to the other terms and conditions as mentioned below.

This confirmation is made with the full corporate authority and responsibility. We also confirm that the necessary funding is available.

PRODUCT	
ORIGIN	
SPECIFICATIONS	
PACKING	
QUANTITY(SPOT/YEARLY/MONTHLY	
DESTINATION PORT/COUNTRY	
DELIVERY CONDITION	FOB/CFR/CIF/DAF/EXWORKS
DELIVERY SCHEDULE	
TERMS OF PAYMENT	100% Payment in Advance (discounted) Irrevocable ,(divisible) and confirmed (revolving) documentary L/C for the total contract value payable 100% at sight , claimable at the exporter bank
PRESHIPMENT INSPECTION	At the port of loading by SGS or equivalent at Buyer's Cost
TARGET PRICE	() US\$ depending on the quantity ()per Metric Ton.
DOCUMENTS	Full set of internationally accepted standard (3/3 original BL , x copies of non-negotiable BLs , Certificate of Origin , Certificates of Analyse , SGS reports ,etc upon request
PROCEDURE	1. Buyer send the Letter of Intent
	2. Seller issues Proforma Invoice & Commercial Contract
	3. Buyer sign-stamp and return them
	4. Buyer open the necessary funds
	5. Shipment Commences

YOUR BUSINESS CONTACT DETAILS (TELEPHONE , FAX , EMAIL , WEB ETC)

(YOUR LETTER HEAD)

BUYER'S BANK COORDINATES:

NAME OF BANK	
BANK ADDRESS	
CITY AND COUNTRY	
ACCOUNT NUMBER	
LEGAL NAME	
CONTACT PERSON IN THE BUYER'S BANK (ENGLISH SPEAKING)	
TELEPHONE NUMBER	
FAX NUMBER	
SWIFT CODE	

Buyer Signature&Stamp

Date

YOUR BUSINESS CONTACT DETAILS (TELEPHONE , FAX , EMAIL , WEB ETC)